

CITY OF WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT AGENDA

6:30 P.M. – REGULAR MEETING

FEBRUARY 13, 2019

Council Chambers

23873 Clinton Keith Road, Suite 106, Wildomar CA



Marsha Swanson, Mayor/Chair, District 5
Dustin Nigg, Mayor Pro Tem/Vice Chair, District 2
Ben J. Benoit, Council Member/Trustee, District 1
Bridgette Moore, Council Member/Trustee, District 4
Joseph Morabito, Council Member/Trustee, District 3

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA FEBRUARY 13, 2019

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, www.cityofwildomar.org. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF FOR THE DURATION OF THE MEETING. YOUR COOPERATION IS APPRECIATED.

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

1. Wildomar Elementary School
2. Eagle Scout – David Pereyea
3. Presentation to Former Police Chief Dan Anne
4. Presentation to Former Fire Chief Todd Phillips
5. Other City Recognitions/Presentations

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

State law allows the Council to only talk about items that are listed on the agenda. **Speakers are allowed to raise issues not listed on the agenda; however, the law does not allow the City Council to discuss those issues during the meeting.** After hearing the matter, the Mayor will turn the matter over to the City Manager who will put you in contact with the proper Staff person. Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the City Clerk. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

Prior to taking action on any item that is on the agenda, the public will be permitted to comment at the time it is considered by the City Council.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

1.2 Minutes – January 9, 2019 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as submitted.

1.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for December, 2018.

1.4 Warrant and Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 01-03-2019 in the amount of \$493,647.93;
2. Warrant Register dated 01-10-2019 in the amount of \$36,977.71;
3. Warrant Register dated 01-17-2019 in the amount of \$674,546.15;
4. Warrant Register dated 01-24-2019 in the amount of \$195,584.55;
5. Warrant Register dated 01-31-2019 in the amount of \$320,671.11
6. Payroll Register dated 02-01-2019 in the amount of \$101,662.98.

1.5 Declare a Vacancy on the Planning Commission

RECOMMENDATION: Staff recommends that the City Council:

1. Declare a vacancy on the Planning Commission (formerly held by Mason Ballard); and
2. Direct the City Clerk to advertise (post, Website, email blast) the scheduled vacancy, starting February 14, 2019, and receive applications for a period of 30 calendar days (February 14 – March 15).

1.6 FY 2017-18 Comprehensive Annual Financial Report (CAFR) and Single Audit Report

RECOMMENDATION: Staff recommends that the City Council receive and file the FY 2017-18 CAFR and Single Audit Report.

1.7 Community Facilities District No. 2013-1 (Services) Annexation #14 - Big Easy RV Boat Storage (CUP 16-0095)

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2019 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING ITS INTENTION TO ANNEX TERRITORY TO COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES), OF THE CITY OF WILDOMAR, ADOPTING A MAP OF THE AREA PROPOSED TO BE ANNEXED (ANNEXATION NO. 14) AND AUTHORIZING THE LEVY OF SPECIAL TAXES THEREIN

1.8 Community Facilities District No. 2013-1 (Services) Annexation #15 - Hacienda Properties, LLC (TR 32726)

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2019 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING ITS INTENTION TO ANNEX TERRITORY TO COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES), OF THE CITY OF WILDOMAR, ADOPTING A MAP OF THE AREA PROPOSED TO BE ANNEXED (ANNEXATION NO. 15) AND AUTHORIZING THE LEVY OF SPECIAL TAXES THEREIN

1.9 Contract Amendment for Municipal Consulting Services LLC

RECOMMENDATION: Staff recommends the City Council approve and authorize the City Manager to execute an amendment to the existing contract with Municipal Consulting Services LLC to provide administrative and financial services to the City of Wildomar.

1.10 Platinum Business Solutions, LLC Contract Amendment

RECOMMENDATION: Staff recommends the City Council approve and authorize the City Manager to execute an amendment to the existing contract with Platinum Business Solutions LLC, to provide project-based capital improvement project (CIP), grant administration and human resources services.

1.11 Little Free Library Exchange Box at Malaga Park

RECOMMENDATION: Staff recommends that the City Council accept and allow placement of a Little Free Library book exchange box at Malaga Park.

2.0 PUBLIC HEARINGS

2.1 The Village @ Monte Vista Mixed-Use Project (PA No. 18-0034)

RECOMMENDATION: The Planning Commission recommends that the City Council:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2019 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A MITIGATED NEGATIVE DECLARATION (SCH #2018-101-046) AND MITIGATION MONITORING AND REPORTING PROGRAM FOR THE VILLAGE @ MONTE VISTA MIXED-USE PROJECT (PA NO. 18-0034) CONSISTING OF CHANGE OF ZONE NO. 18-0034, TENTATIVE TRACT MAP NO. 37476, PLOT PLAN NO. 18-0034 AND FINAL SITE PLAN OF DEVELOPMENT NO. 18-0034 LOCATED AT 34400 MONTE VISTA DRIVE (APN: 367-140-008, 367-140-010 & 367-140-012)

2. Introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. _____
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING CHANGE OF ZONE NO. 18-0034 TO CHANGE THE EXISTING ZONING FROM R-R (RURAL RESIDENTIAL) TO R-1 (ONE FAMILY DWELLING ZONE) FOR 21.18+/- ACRES, AND FROM R-R (RURAL RESIDENTIAL) TO I-P (INDUSTRIAL PARK) FOR 8.96+/- ACRES FOR THE VILLAGE @ MONTE VISTA MIXED-USE PROJECT LOCATED AT 34400 MONTE VISTA DRIVE (APN: 367-140-008, 367-140-010 & 367-140-012)

3. Adopt a Resolution entitled:

RESOLUTION NO. 2019 _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING TENTATIVE TRACT MAP NO. 37476 TO SUBDIVIDE APPROXIMATELY 38.57+/- ACRES INTO 84 LOTS (80 LOTS FOR SINGLE FAMILY RESIDENTIAL AND 4 LOTS FOR COMMERCIAL / BUSINESS PARK DEVELOPMENT) LOCATED AT 34400 MONTE VISTA DRIVE (APN: 367-140-008, 367-140-010 & 367-140-012)

4. Adopt a Resolution entitled:

RESOLUTION NO. 2019 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING PLOT PLAN NO. 18-0034 TO DEVELOP A 136,600 SQUARE-FOOT BUSINESS PARK CONSISTING OF 1) A 41,500 SQUARE-FOOT INDUSTRIAL WAREHOUSE BUILDING; 2) A 10,600 SQUARE-FOOT MULTI-TENANT INDUSTRIAL BUILDING; 3) A 5,500 SQUARE-FOOT MULTI-TENANT INDUSTRIAL BUILDING; AND 4) A 76,000 SQUARE-FOOT (4-STORY-155 ROOM) HOTEL, SUBJECT TO CONDITIONS, LOCATED AT 34400 MONTE VISTA DRIVE (APN: 367-140-008, 367-140-010 & 367-140-012)

5. Adopt a Resolution entitled:

RESOLUTION NO. 2019 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING FINAL SITE PLAN OF DEVELOPMENT NO. 18-0034 TO DEVELOP 80 SINGLE FAMILY DETACHED RESIDENTIAL DWELLING UNITS, SUBJECT TO CONDITIONS, LOCATED AT 34400 MONTE VISTA DRIVE (APN: 367-140-008, 367-140-010 & 367-140-012)

2.2 Zoning Ordinance Amendment No. 18-04 – Temporary Events

RECOMMENDATION: The Planning Commission recommends that the City Council:

1. Introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A GENERAL RULE CEQA EXEMPTION IN ACCORDANCE WITH SECTION 15061(B)(3) AND APPROVING ZONING ORDINANCE AMENDMENT NO. 18-04 AMENDING WILDOMAR MUNICIPAL CODE CHAPTER 17.72 (C-1/C-P ZONE) AND CHAPTER 17.76 (C-P-S ZONE) TO ALLOW CRAFT-FAIRS/OPEN AIR MARKETS AS A PERMITTED TEMPORARY EVENT, AND AN AMENDMENT TO CHAPTER 17.256 (TEMPORARY EVENTS) REVISING THE USE AND OPERATIONAL REGULATIONS FOR TEMPORARY EVENTS

2. Adopt a Resolution entitled:

RESOLUTION NO. 2019 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING AMENDED APPLICATION PROCESSING FEES FOR TEMPORARY EVENTS

3.0 GENERAL BUSINESS

3.1 Wildomar Little League Proposal for Ball Field Modifications at Marna O'Brien Park

RECOMMENDATION: Staff recommends that the City Council discuss the Wildomar Little League Baseball 60/90 field conversion proposed Scope of Work and provide direction to City staff for implementation of the proposal or specific components of the proposal.

3.2 Establishment of Measure AA Citizen's Oversight Advisory Committee

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2019 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ESTABLISHING THE ORGANIZATION, OBJECTIVES
AND RESPONSIBILITIES OF A WILDOMAR MEASURE AA CITIZEN'S
OVERSIGHT ADVISORY COMMITTEE AND COMMITTEE MEMBER
VOLUNTEERS DESCRIPTION

3.3 Planning Commissioner Appointment (Morabito)

RECOMMENDATION: Staff recommends that Councilman Morabito nominate a citizen to serve as a Planning Commissioner, subject to ratification by a majority vote of the City Council.

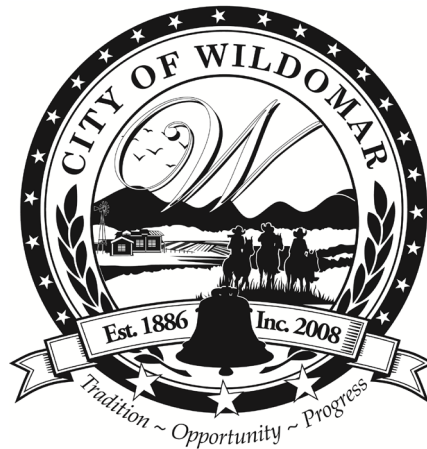
CITY MANAGER REPORT

Community Calendar Update

FUTURE AGENDA ITEMS

ADJOURN THE CITY COUNCIL

In accordance with Government Code Section 54952.3, I, Debbie A. Lee, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.



Marsha Swanson, Chair
Dustin Nigg, Vice Chair
Ben J. Benoit, Trustee
Bridgette Moore, Trustee
Joseph Morabito, Trustee

Gary Nordquist
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – January 9, 2018 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as submitted.

4.2 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for December 2018.

4.3 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 01-03-2019, in the amount of \$522.54;
2. Warrant Register dated 01-10-2019, in the amount of \$482.19;
3. Warrant Register dated 01-17-2019, in the amount of \$1,158.40;
4. Warrant Register dated 01-24-2019, in the amount of \$493.86.

4.4 FY 2017-18 Audited Financial Statements

RECOMMENDATION: Staff recommends that the Board of Trustees receive and file the FY 2017-18 Audited Financial Statements.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

There are no items scheduled.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN WILDOMAR CEMETERY DISTRICT

City Council/Wildomar Cemetery District Regular Meeting Schedule

March 13	July 10	November 13
April 10	August 14	December 11
May 8	September 11	January 8
June 12	October 9	February 12

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on February 8, 2019, by 6:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road;
U.S. Post Office, 21392 Palomar Street;
Wildomar Library, 34303 Mission Trail Blvd.



Debbie A. Lee, CMC
City Clerk